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| **Name of Section or Activity** | 15th Scout group all sections meetings | **Date of risk assessment** | **25/04/2021** | **Name of who undertook this risk assessment** | Shirley Cuthbertson | **COVID-19 readiness level transition** | Red to Amber |

### **Restarting Scouting risk assessment for** 15th Scout group all sections meetings, DofE **- General Return to Scouting**

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| **Hazard Identified? /**  **Risks from it?** | **Who is at risk?** | **How are the risks already controlled?**  **What extra controls are needed?** | **What has changed that needs to be thought about and controlled?** |
| ***Hazard – something that may cause harm or damage.***  ***Risk – the chance of it happening.*** | ***Young people,***  ***Leaders,***  ***Visitors*** | ***Controls – Ways of making the activity safer by removing or reducing the risk from it.***  ***For example - you might use a different piece of equipment or you might change the way the activity is carried out.*** | ***Keep checking throughout the activity in case you need to change it…or even stop it! This is a great place to add comments which will be used as part of the review.*** |
| **SUMMARY**:  All sections run outdoor and online activities during the time that we remain at Amber level. Whilst outdoors, the sections will operate within the current restriction in place on maximum group sizes – typically as two smaller sub-units with two leaders. Preferably we will run the two sub-units on alternative nights on evenings where we cannot do this, both sub-units will operate in a similar geographical area in case of emergency, but sufficiently far enough apart (all activities planned to be a minimum of 25m apart, but preferably nearer 100m) that they can operate an entirely separate programme. This programme structure will remain in place until Yellow level. | | | |

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|  | **Hazard Identified? /**  **Risks from it?** | **Who is at risk?** | **How are the risks already controlled?**  **What extra controls are needed?** | **What has changed that needs to be thought about and controlled?** |
| 1.1 | Communicating Covid risk assessment, measures taken and obtaining permission from parents | Young people,  Leaders, Parents, | * All parents must confirm they have received, understand and agree to the risk assessment prior to activities resuming. We will use OSM for recording all attendance for each face-to-face session. * All members of the groups leadership team will have up to date mandatory and safety/safeguarding training in accordance with the Scout Association rules. * Young people and leaders should not attend if they or a household member are experiencing symptoms of COVID or are self-isolating.   **Action:**  1.Communicate plan to parents/carers via OSM,  2. Record attendance via OSM and hold details for at least 6 weeks to support track and trace.  3. Parents to update contact details by XX/XX/XX. |  |
| 1.2 | Drop off and pick up: higher risk of infection spread if social distancing is not maintained. | Young people,  Leaders, Parents, | * Pickup /Drop off point has been made in a wide area. * Parents should not leave vehicles when dropping off to ensure social distancing is maintained. * Where safe and appropriate young people could consider traveling to meetings on foot or by bike, reducing the number of people at drop off and pick up. * Drop offs / pick up will be staggered - 2 slots for dropoff and pick up spaced 10 minutes apart. * Queries/concerns should be raised via phone or email reducing contact between adults.   **Action**:   1. Info to parents on transport to/from location emphasising social distancing rules. 2. All sections will be asked to bring and wear masks when social distancing by 2m can not be achieved |  |
| 1.3 | higher risk of infection spread if social distancing is not maintained during activities. | Young people,  Leaders | * Group sizes will be limited to the maximum specified by the Scout Association. * Maintain and mark clear space between groups, where multiple groups are meeting a minimum of 25m will be maintained at all times. * Adults must physically distance from each other and Young People ensuring a 2m distance is always maintained. Where this cannot be maintained face masks should be worn. * Leaders may not travel between groups during meetings. * Young people below 12 are not required to socially distance. * Young people above 12 are required to socially distance from each other, younger members and leaders. * Where social distancing cannot be maintained face covering should be worn where social distancing is not possible. * Programme activities that enable social distancing to be maintained should be undertaken as appropriate. |  |
| 1.4 | Members of the public:  -creating a risk for our members  - Being put at risk by our members | Young people,  Leaders, Members of the public | * If any members of the public come near us we will keep to government social distancing rules. * If the location is too busy we will consider modifying the route or cancelling the event. |  |
| 1.5 | Hygiene of people: risk of inspection spread through touching surfaces | Young people, Leaders | * Young people and leaders should come to meeting with clean hands. * Hand sanitiser will be provided for the start, end of meetings and should be used before and after touching equipment, when requested by a leader, after coughs, sneezes and touching faces. * Members asked to bring their own hand sanitizer wherever possible * Equipment used to be kept to an absolute minimum * Surfaces / equipment will need to be cleaned before and after being handled by participants. * Where appropriate equipment will be handled by as few people as possible and not passed between groups. * No equipment or letters to be sent home. All communication will be via the OSM email system or phone calls where more appropriate. |  |
| 1.7 | First Aid | Young people,  Leaders, Parents, | * Add surgical masks, aprons and resuscitation face shields to first aid kits * For minor injuries on older youth members and adults encourage self-treatment, or contact parent/ carer to collect and treat at home * If breaking social distancing, first aider and casualty to don surgical masks (not for facial injuries or where breathing is affected) * First aiders must be aware of the [Government Guidance for First Responders](https://www.gov.uk/government/publications/novel-coronavirus-2019-ncov-interim-guidance-for-first-responders/interim-guidance-for-first-responders-and-others-in-close-contact-with-symptomatic-people-with-potential-2019-ncov) and the guidance from [Resuscitation Council UK](https://www.resus.org.uk/covid-19-resources/covid-19-resources-general-public/resuscitation-council-uk-statement-covid-19). Notably - in adults, it is recommended that you do not perform rescue breaths or mouth-to-mouth ventilation; perform chest compressions only. * If calling YPs parents due to injury – do not share the phone with YP to avoid giving a contaminated touch point to them. If the YP has to speak to parents clean down phone prior to passing phone – or put on speaker (ensure privacy) * If anyone shows signs of COVID-19 during a face-to-face meeting they will be removed from the activity and asked to remain socially distant from the group prior to being sent home and all items in contact will be cleaned and/or quarantined – individual advised to contact NHS for advice and testing. |  |
|  | ***Review:*** *This risk assessment is for a section to move from one COVID Readiness alert level to the next, an additional risk assessment should be produced for each move proposed.* | | | | |

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| **Checked by Line Manager** |  | **Checked by Executive** | Keith Robinson Chairperson |
| **Approved by Commissioner** |  | **Approved by Executive** | Keith Robinson Chairperson 26th April 2021 |
| **Notification of level change** | Date and by who | | |

We take personal data privacy seriously. The data in this form is used to assess the suitability for the return to face to face Scouting based on the controls put in place. The personal data in this form is used to identify the individuals who have completed and approved the risk assessment. This includes the individual who undertook the assessment, the line manager, Executive members and Regional Commissioner, who will all have access to this data. Scouts headquarters will retain this data for 3 years after the Covid-19 readiness level goes to ‘Green’ and does not return to ‘Amber’ or ‘Red’ to act as evidence of the assessment taking place. For further details on the Scouts data processing stance please visit our Data Protection Policy here. <https://scouts.org.uk/DPPolicy>’.