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| **RISK ASSESSMENT FORM** |
| **Description:** | **Geocaching** | **Prepared by (Name):** | **Shirley Cuthbertson** | **Date:** | **01/12/2020** |

| **Ref** | **Task/Location****(Break task down to:- Activity Preparation, Access, Taking Part and Clear Away)** | **Hazard****(Description of the hazard or what can go wrong?)** | **Control****Measures****(What can you do to reduce the Hazard?)** | **Is it controlled?** **Eliminated-E****Reduced-R** | **Do You need to do more?****(Communicating control measures / residual risk)****Inform - I** | **Who Is Responsible?****(Exec, GSL, Leader in Charge, Leaders)****Control - C** | **Do you need to review?****What checks are in Place?****Note any Changes** |
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| 1 | Activity | Accident/injury | * Follow Scouting POR for Hill Walking
* Ensure group leader is aware of off-site activities emergency procedures
* First aid kit, phone and emergency equipment to be carried by leaders
* Routes planned on safe terrain & led by appropriately qualified leader
 | **R**  | * Share risk assessment with group leader
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| ~~2~~ | Travel to start and from finish |  |  | **~~R~~**  |  |  |  |
| 3 | Activity | Inappropriate route | * ensure participants have the ability to complete route
* Grade routes to suit differing abilities
* Nominate Leaders with correct qualifications/permits
 |  **R**  | * Share risk assessment with group leader
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| 4 | Activity | Loss of child | * Maximum 8 children
* Minimum 1 adults with appropriate qualifications
 | **R**  | * Share risk assessment with group leader
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| 5 | Activity | Weather | * Children to take appropriate clothes/hat/coat from camp considering colder winds at higher level
* Children to take a drink
* Adult to take extra drink for the group, especially if hot weather
* Weather forecast checked daily and route adjusted if necessary
* Group leaders aware of dangers of lightening
 | **R** | * Share risk assessment with group leader
 | * Group leader
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| 6 | Activity | Farm animals | * Group Leaders to be aware of potential dangers, instruct children to behave appropriately
* Alter route
* Feed back risk for next day’s walk
 | **R** | * Inform group leaders of appropriate behaviour around farm animals
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| 7 | Activity | Allergic reactions | * Group leaders to be aware of allergies within group and medication to be carried
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| 8 | Activity | Roads | * Roads to be avoided during routes wherever possible
* Group Leaders to supervise children on roads and crossing roads
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| 9 | Activity | Rivers | * Rivers to be crossed by bridges and not entered by anyone taking part in the activity.
 | **E** | * Risk documented on relevant route cards held by leaders.
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